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exhibitions@mortons.co.uk
www.bristolclassicarshows.com

November 2-3, 2019
Bath & West Showground, BA4 6QN



Application for Clubs

Do you give consent for Mortons Media Group Ltd to contact you via Post Email Telephone

CLUB DETAILS

| | | | |
|--|----------------------|--------------|----------------------|
| Club Name | <input type="text"/> | Contact Name | <input type="text"/> |
| Address | <input type="text"/> | | |
| | <input type="text"/> | | |
| | | Postcode | <input type="text"/> |
| Tel | <input type="text"/> | Mobile | <input type="text"/> |
| Email | <input type="text"/> | Website | <input type="text"/> |
| Confirmation of booking will be sent to your email address | | Vehicle Reg | <input type="text"/> |
| Club Display/ Theme | <input type="text"/> | | |

CLUB STAND DETAILS

| | | | |
|-------------------------------------|---|----------------------------------|----------------------|
| Number of Vehicles on Display | <input type="text"/> | Number of Club Members | <input type="text"/> |
| Ideal space required eg. 6x5m | <input type="text"/> X <input type="text"/> | Number of Posters Required | <input type="text"/> |

*Subject to availability

*Stand size and position is not allocated until programme details have been received and number of cars confirmed.
All subject to availability

CLUB MAGAZINE/NEWSLETTER (if applicable)

| | |
|---------------------------------|----------------------|
| Editor's Name | <input type="text"/> |
| Editor's Email | <input type="text"/> |
| Do you have an events guide? | <input type="text"/> |

SIGNATURE

| | | | |
|------|----------------------|-----------|----------------------|
| Name | <input type="text"/> | Signature | <input type="text"/> |
| Date | <input type="text"/> | | |

MORTONS MEDIA GROUP LTD RESERVES THE RIGHT TO REJECT ANY APPLICATION WITHOUT THE NEED FOR VERBAL/WRITTEN EXPLANATION

EMAIL your form to exhibitions@mortons.co.uk or
FAX back to +44(1507) 371057 or POST this form back to the postal address below. Thank you.

* Submitting this form does not guarantee you a stand at the Footman James Classic Vehicle Restoration Show.
Mortons Media Group Ltd, Media Centre, Morton Way, Horncastle, Lincolnshire LN9 6JR
Tel: +44(0) 1507 529430 Fax: +44(0)1507 371057 exhibitions@mortons.co.uk www.bristolclassicarshows.com

EXHIBITOR'S NAME

SHOW

RISK ASSESSMENT FORM

| Hazard | Person At Risk | Controls to Minimise Risk |
|--------|----------------|---------------------------|
| | | |
| | | |
| | | |
| | | |

FIRE ASSESSMENT

| Hazard | Person At Risk | Controls to Minimise Risk |
|--|----------------------|---------------------------|
| | | |
| | | |
| Liquid gas canisters/cylinders on site. Yes <input type="checkbox"/> No <input type="checkbox"/> | Cylinder Size | Fuel Type |

NB. No Liquid gas cylinders are allowed within display halls.

| Camping | Days/Night | Number of people | Gas & Size. Battery | FOC to all traders |
|--------------|------------|------------------|---------------------|--------------------|
| Caravan/Tent | | | | |
| Other | | | | |

RISK ASSESSMENT NOTES FOR GUIDANCE

Using the guidelines shown below please consider what a risk there is to those building up trade and autojumble stands and to members of the public during the show. Outline the steps you propose to take to minimise that risk in the table below. If in your opinion there is no risk please print **NO RISK** and return the form.

| HAZARD | WHO MIGHT BE HARMED | IS MORE CONTROL NEEDED TO CONTROL THE RISK |
|--|---|--|
| Look for hazards which you could reasonably expect to result in significant harm under the conditions at your plot. Use the following examples as a guide. | There is no need to list individuals by name - just think about groups of people doing similar work or who may be affected e.g | For hazards the hazards listed, do the precautions already taken |
| Slipping/tripping hazards Chemicals (e.g battery acid) Moving parts of machinery (e.g blades) Work at height (e.g from mezzanine floors) Pressure systems Vehicles (e.g fork-lift trucks) Electricity Dust (e.g from grinding) Manual handling Noise Lifting operation | Maintenance personnel Contractors People sharing your work place Operators Cleaners Members of the public Pay particular attention to: Staff with disabilities Visitors Inexperienced staff Lone workers - They may be more vulnerable | Meet the standards set by legal requirements? Comply with a recognised industry standards? Represent good practice? Reduce risk as far as reasonably practicable? To ensure safety have you: Adequate information, instruction or training? Adequate systems or procedures? If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place. Where the risk is not adequately controlled indicate what more you need to do (the 'action list') |
| Fire Hazard e.g combustible materials (rubbish, flammable substances, LPG etc) and ignition sources (flames, smoking etc) | As above | Means of escape: fire detection and alarms. Fire fighting equipment and fire evacuation plan. |

Please make as many copies of this form as you require